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## Art Services Contract

Please complete, sign and mail agreement and booking fee promptly. Unless other arrangements have been made, your date will be not be held without a signed contract and booking fee.

Client Name: \_\_\_\_\_

Guest of Honor (if applicable): First Name: \_\_\_\_\_ Age (if child): \_\_\_\_\_

Address: \_\_\_\_\_

Phone# \_\_\_\_\_ Cell# \_\_\_\_\_

E-mail address: \_\_\_\_\_

Day and Date of Event: \_\_\_\_\_

Type of Event: \_\_\_\_\_

If this is a theme event please specify: \_\_\_\_\_

Who will be painted: \_\_\_\_\_ Children \_\_\_\_\_ Adults \_\_\_\_\_ Both

Age range of attendees: \_\_\_\_\_ Approximate attendance expected: \_\_\_\_\_

Location of party if different from above: \_\_\_\_\_

Number being hired: \_\_\_\_\_ Face Painter \_\_\_\_\_ Balloon Artist \_\_\_\_\_ Airbrush Artist

Time and Date Artist(s) will begin: \_\_\_\_\_

Time and Date Artist(s) will stop: \_\_\_\_\_

May we put out a tip jar? \_\_\_ Yes \_\_\_ No May we put out business cards? \_\_\_ Yes \_\_\_ No

### **Hourly Rates:**

**Basic Package** (1 hour minimum):

\_\_\_\_\_ \$75.00/hr for each artist (Face Painter, Airbrush Artist, Balloon Artist, Caricature Artist).

For other types of artists or events, please contact the office for details.

### **Additional Provisions/Addendums:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you require your event added as an "Additional Insured" on our insurance policy, please provide details (Entity name, address, etc):

\_\_\_\_\_

Total Hours \_\_\_\_\_ x Hourly Rate \_\_\_\_\_ + Additional Fees \_\_\_\_\_ = Total \_\_\_\_\_

**Payment Terms:** Unless specified otherwise at time of hiring, a non-refundable booking fee of \$25 per hour must be paid for event to be confirmed. Payment of balance is due at the time of the event. Non-payment of balance is subject to a \$5/day late fee until payment is made, to a maximum of 30 days.

**Overtime:** Any time requested beyond the time booked will be prorated based on a cost of package rate chosen, to the nearest half hour.

**Returned Checks:** There will be \$30.00 fee for returned checks, plus the amount of the check.

**Cancellations:** Your booking fee ensures that we make no other bookings during the date and time of your event. Due to loss of potential clients by ArtParty4U in the event of a cancellation, the following policies apply:

Should you need to reschedule your event, please do so at least 7 days prior and we will make every effort to meet your needs. Fees paid will be applied to future bookings if cancellation is between 3-7 days of event. Should Artist(s) get sick, every effort will be made to find a replacement Artist, but if we are not successful, the booking fee will be refunded. **You will be responsible for payment of all rates and fees if cancellation is not made at least 72 hours in advance.**

**Set-up:** We require a minimum of 6'W x 4'L of level space to set-up for 1 Artist and a minimum of 8'W x 8'L for 2-3 Artist stations, adequate lighting, access to a rest room and a place to dispose of our painting water. We provide table, chairs and all supplies necessary.

**Options for Outdoor Setup (Check option desired):**

\_\_\_\_ You provide us with sun/wind/rain shelter and adequate space and lighting to paint. Two chairs per painter and one small table. We will need 15 minutes to set up / take down in this case.

\_\_\_\_ We bring our own 10' x 10' canopy, chairs and table. We will need at least 30 minutes to set up/take down in this case.

**Parking:** The Client will reimburse Artist for any parking fees.

**Limitations On Artwork:** Artist will not paint on any part of the body that is not legal to expose, or any place she does not feel comfortable painting. Artist will not paint any design or wording that is obscene, offensive, and violent or defies good taste.

**Weather:** For the comfort of your guests and our artists, the Client agrees to provide an area with protection from extreme temperatures, sun, rain, snow and excessive wind. In the event of inclement weather and cancellation of event, any booking fee paid will be applied to a future event.

**Extreme Adverse Working Conditions:** Artist has the right to cease painting and leave without refunding any monies if there are *extreme* adverse working conditions and the Client fails to remedy the situation after it has been brought to the Client's attention. Adverse conditions included but not limited to: destructive, violent, or extreme inappropriate behavior of a child, pet or adult; illegal activities; or otherwise dangerous weather conditions such as extreme heat/cold or lightning.

**Liability Statement:** While we use only FDA approved cosmetic-grade make-up, Artist is not liable for allergic reactions. Children with skin allergies for sensitive skin should either not participate, or have Artist perform a patch test at the beginning of the party. For safety reasons, Artist will require children under 2 years old to be held by parent or guardian. For sanitary reasons, Artist will not paint anyone who is or appears to be sick or suffering from: cold sores; conjunctivitis; any infectious skin condition; eczema or open wounds. Artist will use reasonable care, but is not responsible for damage to clothing or property. Artist will not supervise children. Their behavior and safety is the Client's and/ or Parents' responsibility. Artist cannot see other children and what they are doing while she is painting.

**Insurance:** We carry Entertainers and Performers General Liability insurance through Employers Fire Insurance Company for your peace of mind.

I have read, understand and accept the above Liability Statement, and the conditions of this agreement. **I understand that booking fees are non-refundable, and agree to pay the entire amount contracted unless I cancel at least 72 hours in advance. My payment of the booking fee implies understanding of this contract.**

Client Signature \_\_\_\_\_ Date \_\_\_\_\_